

SCHOHARIE COUNTY CLASSIFICATION SPECIFICATION

Class Title: **SCHOOL BUS DRIVER -- ASSISTANT MAINTENANCE MECHANIC**

Jurisdictional Class: **Non-Competitive PJC**
Date Adopted: **June 9, 1999**
Date Revised: **02/06**
Jurisdictions: **Schools**
Union Status:
Pay Grade:

DISTINGUISHING FEATURES OF THE CLASS: A School Bus Driver-Assistant Maintenance Mechanic operates a school bus and performs a variety of semi-skilled building repair and maintenance tasks under general supervision. When operating a school bus, is responsible for the safety and conduct of passengers. Incumbents may be called out for work on nights, weekends or holidays. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

WHEN WORKING AS A SCHOOL BUS DRIVER:

Operates a school bus on an assigned route or special run;
Performs pre-trip and post-trip bus inspections;
Instructs pupils in bus and highway safety;
Conducts bus exit and accident drills;
Maintains order and discipline among passengers;
Reports defects in equipment and misbehavior of passengers;
Prepares records of trips and incidents;
Cleans interior and exterior of school bus.

WHEN WORKING AS AN ASSISTANT MAINTENANCE MECHANIC:

Repairs to windows, doors, floors, walls, roofs, furniture, plumbing, electrical and masonry work;
Performs interior and exterior painting;
Cleans and assists in repairing boilers, pumps, heaters, pipe lines, valves and traps;
Mixes plaster and concrete and assists in laying brick, plastering, and forming, pouring and finishing concrete work;
Maintains pumps and mechanical, heating and cooling systems;
Helps install electrical wiring and plumbing systems and fixtures;
Performs a variety of other work as a general handy-man or grounds maintenance worker;
May operate power equipment.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Good knowledge of modern buildings and grounds maintenance and repair techniques and of one or more of the standard building trades; ability to analyze electrical, plumbing and building systems failures to determine cause and corrective action; mechanical aptitude and manual dexterity.

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MECHANIC**

MINIMUM QUALIFICATIONS:

- (A) High school diploma in building trades and a year of experience in building construction or maintenance work, **OR**
- (B) High school diploma or equivalency and two (2) years of experience in building construction or maintenance work.

SPECIAL REQUIREMENT: NYS Commercial Driver's License (CDL) at the time of appointment with an endorsement of "S" (school bus).